# One Time Passcode Authenticator

*WEST*consin knows security is a big concern to those using Online and Digital Banking options. Using a **One Time Passcode Authenticator** is a 2-step verification process to access your *WEST*consin accounts on your mobile device. This process provides stronger security for your accounts by requiring a second step of verification when you sign in, with a time-based code generated by an app on your phone.

## ONE TIME PASSCODE AUTHENTICATOR

Using Google Authenticator or Microsoft Authenticator will replace the step in the login process that typically would require you to receive a call or text message from *WEST*consin Credit Union. Instead, the Authenticator App will provide you with a unique and time sensitive code that only you can access. This is a strong security choice because:

1. Receiving codes via text message or phone call is less secure than using an authentication app.

2. You never have to worry about an interruption in text or phone verifications.



*Federally insured by NCUA*                    *Rev. 3/2021*

# AUTHENTICATOR ENROLLMENT

- ✓ Download Google Authenticator or Microsoft Authenticator from App store

- ✓ Login to your *WEST*consin Online account › *Settings* › *My Settings* › *Security Options* › *Edit*

  - ✓ Flip Authenticator Switch from OFF to ON, enter password, and save changes

- ✓ Once you turn ON the Authenticator Switch, two things need to happen:

  1. Locate the alphanumeric and/or QR code on the *WEST*consin settings webpage

  2. Open your Authenticator App and enter an Account Name and Secret Key or scan QR code.

     - ✓ Account name can be anything you would like (e.g. a username, *WEST*consin Credit Union, etc.)

     - ✓ Secret key is the alphanumeric or QR code on the *WEST*consin settings webpage

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# USING THE AUTHENTICATOR

- ✓ After enrolling in the authenticator, depending on your computer or mobile device settings, you may or may not be asked for a one-time passcode when logging into your *WEST*consin account.

- ✓ If prompted for a one-time passcode, the option to enter your authenticator code will be last on the secure login screen.

- ✓ Choose the authenticator option, retrieve code in the authenticator app, and enter it during the *WEST*consin login process.

**WEST**consin® CREDIT UNION